



South Carolina Institute of Medicine & Public Health

Graduate Student Opportunity: Policymaker Engagement and Education

The South Carolina Institute of Medicine and Public Health (IMPH) serves as an informed, nonpartisan convener to provide evidence-based information relevant to policy decisions and other actions impacting the health and well-being of all South Carolinians. Our mission is to collectively inform policy to improve health and health care.

IMPH is seeking a graduate student to work part-time and collaboratively as part of our team for the role of Graduate Assistant. This opportunity will range from 10-20 hours per week in an on-site office environment. The ideal start date would be August 2025.

Compensation for this role is \$15/hr. Please include a resume, cover letter and writing sample in your outreach.

Potential Area of Study:

Health Services and Policy Management, Public Administration, Law

Job Purpose

In this role, the Graduate Assistant will work closely with members of the IMPH team to support efforts in implementing the Health Policy Fellows Program and other legislative engagement efforts. This position is designed for graduate students interested in public health and health policy. The Graduate Assistant will gain experience in policy analysis, research, and state level legislative efforts.

Role Responsibilities:

- Conduct research and gather information to support the development of data briefs, reports, and other materials to inform health and health care issues
- Support the planning and implementation of Health Policy Fellows Program events
- Monitor the South Carolina legislative session and committee hearings relevant to health policy
- Assist with maintaining a database of relevant bills and policy proposals, prioritizing policies relevant to the current and previous work of IMPH
- Assist with maintaining accurate databases of contact information for legislators and their staff
- Other duties as assigned

Contact:

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Legislative Initiatives Coordinator

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